

**Mid-Continent Comprehensive Center (MC3) Work Plan
for the Kansas State Department of Education (KSDE)
for Year 5 (July 1, 2009 through September 30, 2010)**

KSDE Priority NCLB Technical Assistance Area 1: Closing the Achievement Gap/School Improvement				
<p>Current State Initiative(s):</p> <ul style="list-style-type: none"> a. Multi-Tier System of Supports (MTSS) b. Academic and Technical Education Standards and Assessment integration c. Transition planning for special education d. Drop out prevention/increasing graduation rates e. Growth model study f. Developing the next generation teacher preparation and licensure g. Kansas Educational Leadership Commission leverage points h. High School redesign i. Kansas Improvement Notebook 	<p>Gap Analysis/Need(s):</p> <p>Quality Instruction</p> <ul style="list-style-type: none"> • A need exists for research-based practices in numeracy and literacy in grades 4-12 for schools not meeting adequate yearly progress (AYP). • Literacy coaches and mentors need additional knowledge, skills, and tools to assist K-3 teachers. • Targeted instruction is needed to address the significant achievement gap that exists between students in poverty as compared to students from higher socio-economic groups. • Professional development is needed on targeted intervention strategies for students not making AYP. <p>High School Reform</p> <ul style="list-style-type: none"> • Existing curriculum needs to engage students based on meaningful learning experiences. • Rural schools need access to Advanced Placement curricula and the International Baccalaureate program. • There is good management at the high school level, but administrators need additional knowledge, skills, and tools to provide more effective instructional leadership. • Overall, high school reform is needed throughout Kansas. 			
<p>Capacity Building Goal 1: Increase KSDE's capacity to provide quality professional development to intermediary agencies, Professional Learning Communities (PLCs), and other technical assistance (TA) teams on high quality instruction and closing the achievement gap as these groups assist districts and schools.</p>				
<p>Capacity Building Objective 1: Provide KSDE with information, tools, and resources to determine how schools can address the learning needs of all students more effectively.</p>				
<p>The KSDE Adolescent Literacy Survey has been developed, administered, and the results have been compiled. The Survey is currently being used to develop Objective #2</p>				
<p>Capacity Building Objective 2: Build the capacity of KSDE to support the development of effective leadership in literacy for grades 4-12.</p>				
<p>TA Delivery Methods and Strategies: Work groups (face-to-face, teleconferencing, and web-based), face-to-face professional development, videoconferencing, webcasts, and study groups</p>				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
<p>Year 5: July 1, 2009 – September 30, 2010</p>				
<p>1. Continue to support and participate in the KSDE Adolescent Literacy Work Group from the Kansas Learning Network through TA in development of a statewide adolescent literacy plan.</p>	<p>July 2009</p>	<p>Gary Manford, MC3 KS TA Liaison Lucy Trautman, MC3 NCLB TA Coordinator Jacob Tsotigh, MC3 KS TA Coordinator</p>	<p>National High School Center Center on Instruction (COI)</p>	<p>N/A</p>

		Diane DeBacker, KSDE Deputy Commissioner Julie Ford, KSDE Title Programs and Services Director		
Benchmark: Documentation of a completed statewide adolescent literacy plan	September 2010			
2. Provide the KSDE Adolescent Literacy Work Group with the research and instructional resources from the MC3 KnowledgeBases, National High School Center, and the Center on Instruction (COI) to support districts and schools in need of improvement.	Ongoing	Gary Manford Lucy Trautman Jacob Tsotigh Diane DeBacker Julie Ford	Art Gross and Tammy Keefer, Northrop Grumman National High School Center COI	N/A
Benchmark: Documentation of the delivery of TA activities to KSDE staff members and intermediary agencies in the MC3 Event Database	June 2010			
3. Engage the National Implementation Research Network (NIRN) to assist KSDE in the integration of the adolescent literacy initiative to assure alignment and implementation of KSDE's Multi-Tier System of Supports (MTSS).	September 2009	Gary Manford Lucy Trautman Jacob Tsotigh Diane DeBacker Julie Ford	National Implementation Research Network (NIRN) National Center on Response to Intervention (RtI) Art Gross and Tammy Keefer, Northrop Grumman Wayne Ball, Mountain Plains Regional Resource Center	N/A
Benchmark: Documentation of the delivery of TA to KSDE staff members and intermediary agencies (agendas, participant lists, and evaluation)	September 2010			
Evaluation of Objective/Outcome				
Relevance: Data will be collected over time to determine if the TA provided addressed the specific capacity-building needs and interests of KSDE to improve instructional leadership in literacy in grades 4-12.		Usefulness: Data will be collected over time to determine if KSDE's increased knowledge afforded greater access to information that supports KSDE leadership to districts and schools as they make decisions regarding literacy instruction, strategies, and interventions for students not making adequate yearly progress (AYP) in grades 4-12.		Quality: Data will be collected over time to determine if the resources and TA provided to KSDE based on current research and exemplary practices on instructional leadership in adolescent literacy for grades 4-12.
Capacity Building Objective 3: Build the capacity of KSDE to support the development of effective leadership in Pre K-12 math/numeracy.				
TA Delivery Methods and Strategies: Work groups (face-to-face, teleconferencing, and web-based), face-to-face professional development, videoconferencing, webcasts, and study groups				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				

1. Provide KSDE Career and Technical Education (CTE) staff members TA support in the development of a Math-in-CTE discussion forum to be hosted on the MC3 website.	July 2009 Ongoing	Courtney Lockridge, MC3 OK TA Liaison Gary Manford, MC3 KS TA Liaison Jacob Tsotigh, MC3 KS TA Coordinator Robin Harris, KSDE Innovations and Improvement Assistant Director	Art Gross and Tammy Keefer, Northrop Grumman COI	N/A
Benchmark: Documentation of the completion of a discussion forum for participants in the Math-in-CTE project on the MC3 website	January 2010			
2. Support KSDE in the development of a statewide numeracy plan.	July 2009	Courtney Lockridge Gary Manford Jacob Tsotigh Tom Foster, KSDE Standards and Assessment Director	COI	N/A
Benchmark: Documentation of a statewide numeracy plan on the MC3 website	June 2010			
Evaluation of Objective/Outcome				
Relevance: Data will be collected over time to determine if the knowledge, skills, and tools provided by MC3 addressed KSDE's need to redesign the delivery system to meet Kansas students' changing needs with the inclusion of expanded support for math/numeracy.	Usefulness: Data will be collected over time to determine if KSDE's increased knowledge afforded greater access to information that supports leadership in districts and schools as they make decisions regarding math/numeracy instruction, strategies, and interventions for students not making AYP in grades Pre K-12.		Quality: Data will be collected over time to determine if the resources and professional development provided to KSDE and based on current research/evidence and exemplary practices on math/numeracy and instructional leadership in grades Pre K-12.	
Capacity Building Objective 4: Build the capacity of KSDE to support the development of effective training for its school support teams on the <i>Instructional Coaching</i> Model.				
TA Delivery Methods and Strategies: Work groups (face-to-face, teleconferencing, and Web-based), face-to-face professional development, videoconferencing, webcasts, and study groups				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				

1. Support KSDE in providing Level One Instructional Coaching Model training for KSDE and intermediary agencies' staff members who are facilitating the Adolescent Literacy portion of the Kansas Learning Network work with practitioners in the state.	August 2009	Gary Manford, MC3 KS TA Liaison Donna Richardson, MC3 Associate Director Jacob Tsotigh, MC3 KS TA Coordinator Diane DeBacker, KSDE Deputy Commissioner Julie Ford, KSDE Title Programs and Services Director Colleen Riley, KSDE Special Education Services Director	Jim Knight, University of Kansas Center for Research on Learning (KU-CRL)	<i>Instructional Coaching, A Partnership Approach to Improving Instruction</i>
Benchmark: Documentation of the delivery of TA including agendas, sign-in sheets, participant list, materials, consultant contracts, and evaluations	October 2009			
2. Support KSDE in providing Instructional Coaching Model Trainer of Trainers session to KSDE staff members, Multi-Tier System of Supports (MTSS) facilitators, and KSDE intermediary agencies' staff members to build state capacity to serve districts and schools on improvement status.	August 2009	Gary Manford Jacob Tsotigh Donna Richardson Diane DeBacker Colleen Riley Kevin Davis, Project SPOT Consultant	Jim Knight, KU-CRL	N/A
Benchmark: Documentation of delivery of TA sessions to include agendas, sign-in sheets, participant list, materials, and evaluation	September 2009			
3. Support and participate in the Instructional Coaching Work Group to align the two versions of the models currently being presented to KSDE staff members, the MTSS facilitators, and KSDE intermediary agencies' staff members to build state capacity to serve districts and schools on improvement status.	November 2009	Gary Manford Donna Richardson Jacob Tsotigh Lynn Bechtel, KSDE Education Program Consultant Diane DeBacker Colleen Riley Kevin Davis	Jim Knight, KU-CRL Joellen Killion, National Staff Development Council (NSDC)	N/A
Benchmark: Documentation of the instructional coaching work group entered in the MC3 Event Database	January 2010			
Evaluation of Objective/Outcome				

<p>Relevance: Data will be collected over time to determine if the TA provided addressed the specific capacity-building needs and interests of KSDE to support school reform and improve instruction.</p>	<p>Usefulness: Data will be collected over time to determine if KSDE's increased knowledge afforded greater access to information, evidence, and research to assist with decisions regarding school reform and improved instruction.</p>	<p>Quality: Data will be collected over time to determine if the resources, materials, products, and professional development provided to KSDE were based on current research/evidence and exemplary practices on effective instructional strategies.</p>		
<p>Capacity Building Objective 5: Build the capacity of KSDE to support Title I Schoolwide Programs.</p>				
<p>Based upon input from the MC3 Kansas SCC members (February 2009), this goal will be placed on monitoring status until such time as MC3 is notified by KSDE that it will be reinstated.</p>				
<p>Capacity Building Goal 2: Increase KSDE's capacity to initiate and sustain effective high school reform throughout the state.</p>				
<p>Capacity Building Objective 1: Provide KSDE with information, tools, and resources to determine how to help districts and schools address secondary transition planning and individualized career plans to meet the needs of all students through high school reform.</p>				
<p>TA Delivery Methods and Strategies: Print and web-based documents, work groups (face-to-face, teleconferencing, and web-based), phone consultations</p>				
<p>1. Support and participate in a KSDE work group with staff members representing KSDE Special Education Services, Career and Technical Education (CTE), and Standards and Assessment to integrate and align the secondary transition planning and individualized career plans for all students from Pre K-12 education to continued educational opportunities or employment.</p>	<p>July 2009</p>	<p>Gary Manford, MC3 KS TA Liaison Jacob Tsotigh, MC3 KS TA Coordinator Wenda Blaauw, KSDE Transition Program Consultant Robin Harris, KSDE Innovations and Improvement Assistant Director Kent Reed, KSDE Counseling Program Consultant Colleen Riley, KSDE Special Education Services Director</p>	<p>National Implementation Research Network (NIRN) Wayne Ball, Mountain Plains Regional Resource Center (MPRRC) Helen Duffy, NHSC</p>	<p>N/A</p>
<p>Benchmark: Documentation of work group participation in the secondary transition planning and individualized career plans for all students</p>	<p>September 2009</p>	<p style="background-color: #cccccc;"></p>		
<p>2. Support KSDE's integration of the Multi-Tier System of Supports (MTSS) with TA from NIRN to promote the completion of the transition planning process.</p>	<p>June 2009</p>	<p>Gary Manford Jacob Tsotigh Wenda Blaauw Robin Harris Kent Reed Colleen Riley</p>	<p>NIRN Wayne Ball Helen Duffy</p>	<p>N/A</p>
<p>Benchmark: Documentation outlining the collaborative transition planning of CTE and special education students</p>	<p>September 2010</p>	<p style="background-color: #cccccc;"></p>		

3. Support a work group involving members of the KSDE Standards and Assessment team and CTE to focus on the integration of standards and assessments.	July 2009	Gary Manford Jacob Tsotigh Tom Foster Bill Hagerman, KSDE Innovations and Improvement Director Robin Harris Jeannette Nobo, KSDE Standards and Assessment Assistant Director Scott Smith, KSDE Standards and Assessment Assistant Director	National High School Center Assessment and Accountability Content Center (AACC)	N/A
Benchmark: Documentation of the work group timeline and changes in standards and assessments	August 2010			
Evaluation of Objective/Outcome				
Relevance: Data will be collected over time to determine if the TA provided addressed the specific capacity-building needs and interests of KSDE to reform high schools and improve instruction.	Usefulness: Data will be collected over time to determine if KSDE's increased knowledge afforded greater access to information, evidence, and research to assist with and decisions regarding high school reform.	Quality: Data will be collected over time to determine if the resources, materials, products, and professional development provided to KSDE were based on current research/evidence and exemplary practices on high school reform.		
Capacity Building Goal 3: Improve the quality of instruction at all levels in schools to close the achievement gap.				
Capacity Building Objective 1: Provide support to KSDE in developing an evaluation plan for supplemental educational services (SES).				
Based upon input from the MC3 Kansas SCC members (February 2009), this goal will be placed on monitoring status until such time as MC3 is notified by KSDE that it will be reinstated.				
Capacity Building Goal 4: Increase KSDE's capacity to provide a quality Growth Model of tracking student data and progress.				
Capacity Building Objective 1: Provide KSDE with information, tools, and resources to develop a Growth Model for KSDE.				
Based upon input from the MC3 Kansas SCC members (February 2009), this goal will be placed on monitoring status until such time as MC3 is notified by KSDE that it will be reinstated.				
Capacity Building Objective 2: Build KSDE's capacity to support districts and schools in addressing the findings from the Comprehensive Migrant Needs Assessment.				
Based upon input from the MC3 Kansas SCC members (February 2009), this goal will be placed on monitoring status until such time as MC3 is notified by KSDE that it will be reinstated.				
Capacity Building Goal 5: Increase KSDE's capacity to support districts and schools as they implement the Multi-Tier System of Supports (MTSS).				
Capacity Building Objective 1: Provide KSDE leadership with support as needed in the implementation of the secondary MTSS pilot.				

TA Delivery Methods and Strategies: Work groups (face-to-face, teleconferencing, and Web-based), face-to-face professional development, videoconferencing, webcasts, and study groups				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				
1. Continue to convene the KSDE Collaborative Partnership Work Group of KSDE leadership, Content Center staff members, Regional Resource Center staff members, and MC3 staff members regarding the Secondary MTSS work and "telling the story."	Ongoing	Belinda Biscoe, MC3 Director Gary Manford, MC3 KS TA Liaison Donna Richardson, MC3 Associate Director Jacob Tsotigh, MC3 KS TA Coordinator Diane DeBacker, KSDE Deputy Commissioner Colleen Riley, KSDE Special Education Services Director	Wayne Ball, Mountain Plains Regional Resource Center Melinda McKnight, National Center for RtI Daryl Mellard, National Center for RtI Helen Duffy, National High School Center Joe Harris, National High School Center Jenny Scala, National High School Center Saro Mohammed, Center on Instruction (COI) Katie Tackett-Klinger, COI Marilyn Murphy, Center on Innovation and Improvement (CII) Sam Redding, CII	N/A
Benchmark: Documentation of the work group through agenda, minutes, and follow-up activities	July 2009			
2. Collaborate with KSDE Collaborative Partnership Work Group leadership to plan TA as needed from the federal TA network.	Ongoing	Belinda Biscoe Gary Manford Donna Richardson Jacob Tsotigh Diane DeBacker Colleen Riley	Wayne Ball Melinda McKnight Daryl Mellard Helen Duffy Joe Harris Jenny Scala Saro Mohammed Katie Tackett-Klinger Marilyn Murphy Sam Redding	N/A
Benchmark: Documentation of agendas, timelines, teleconferences, etc., leading to final report	Ongoing			
Evaluation of Objective/Outcome				

Relevance: To what extent does the TA provided help KSDE implement an MTSS framework?	Usefulness: To what extent did the TA provided help KSDE in the MTSS secondary pilot implementation plan?	Quality: To what extent was the TA provided in implementing the plan supported by research and evidence-based best practices through the federal TA network?		
Capacity Building Goal 6: Build KSDE's capacity to increase the percentage of highly qualified teachers within the state.				
Capacity Building Objective 1: Provide KSDE with research-based practices to implement Highly Qualified Teacher (HQT) Plans with fidelity.				
TA Delivery Methods and Strategies: Print and web-based documents, work groups (face-to-face, teleconferencing, and web-based), and phone consultations				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				
1. Support KSDE staff members through TA in the development of new teacher preparation and licensure standards.	July 2009	Patricia Fleming, MC3 MO TA Coordinator Gary Manford, MC3 KS TA Liaison Jacob Tsotigh, MC3 KS TA Coordinator Pam Coleman, KSDE Director of Teacher Education and Licensure (TEAL) Howard Shuler, KSDE Co-Director of Wallace Foundation Leadership grant work Larry Wheelles, KSDE Co-Director of Wallace Foundation Leadership grant work	National Comprehensive Center on Teacher Quality (TQ Center) National Implementation Research Network (NIRN) Wallace Foundation	N/A
Benchmark: Documentation of the design and implementation of new teacher preparation and licensure standards	June 2010			
2. Continue to support the Teaching in Kansas Commission by providing resources for the successful design and implementation of the Commissions' recommendations.	Ongoing	Gary Manford Jacob Tsotigh Patricia Fleming Pam Coleman Howard Shuler Larry Wheelles	TQ Center Wallace Foundation	N/A

Benchmark: Completed documentation that incorporates policies, professional development, and other identified components of the implemented recommendations of the Teaching in Kansas Commission in MC3 Event Database	June 2010			
Evaluation of Objective/Outcome				
Relevance: Data will be collected over time to determine if the TA provided addressed the specific capacity-building needs and interests of KSDE to improve the quality of instruction and instructional leadership.	Usefulness: Data will be collected over time to determine if KSDE's increased knowledge afforded greater access to information that supports leadership in districts and schools as they make decisions regarding the quality of instruction and instructional leadership.	Quality: Data will be collected over time to determine if the resources and professional development provided to KSDE was based on current research and exemplary practices of quality of instruction and instructional leadership.		
Capacity Building Goal 7: Increase KSDE's capacity to support the leadership in program improvement districts and schools.				
Capacity Building Objective 1: Provide KSDE with information, tools, and resources to determine how school leaders can be recruited, assigned, and retained to address the needs of schools and districts not making adequate yearly progress (AYP).				
TA Delivery Methods and Strategies: Teleconferencing, video-conferencing, web-based work groups, print and web-based reports, and professional development				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				
1. Participate in the Cohesive Leadership Work Group to study the issues of preparation, recruitment, retention, and assignments of leadership in program improvement districts and schools.	Ongoing	Gary Manford, MC3 KS TA Liaison Jacob Tsothig, MC3 KS TA Coordinator Bill Hagerman, KSDE Innovations and Improvement Director Howard Shuler, KSDE Co-Director of Wallace Foundation Leadership grant work Larry Wheelles, KSDE Co-Director of Wallace Foundation Leadership grant work	TQ Center Kansas Educational Leadership Commission	N/A
Benchmark: Documentation of work group activities including agendas and minutes	Ongoing			

2. Continue to support the Kansas Educational Leadership Commission by providing resources for the successful design and implementation of the Commissions' recommendations	Ongoing	Gary Manford Jacob Tsotigh Bill Hagerman Howard Shuler Larry Wheelles	TQ Center Kansas Educational Leadership Commission University of Oklahoma Educational Training, Evaluation, Assessment, and Testing (E-TEAM) University of Oklahoma College of Education	N/A
Benchmark: Completed documentation that incorporates policies, professional development, and other identified components of the implemented recommendations of the Kansas Educational Leadership Commission in MC3 Event Database	September 2010			
Evaluation of Objective/Outcome				
Relevance: Data will be collected over time to determine if the information, tools, and resources provided to KSDE specifically addressed issues of preparation, recruitment, retention, and assignment of leadership in program improvement districts and schools.	Usefulness: Data will be collected over time to determine if the information, tools, and resources provided helped KSDE to design effective strategies to prepare, recruit, retain, and assign leadership in program improvement districts schools.	Quality: Data will be gathered overtime to determine if the information, tools and resources provided to KSDE were research-based and evidence-based.		
Capacity Building Goal 8: Increase KSDE's capacity to support districts and schools in their efforts to increase parent and family involvement.				
Capacity Building Objective 1: Increase the knowledge, skills and resources of KSDE to assist districts and schools inform parents about services available to their children through NCLB.				
TA Delivery Methods and Strategies: Print and web-based documents, work groups (face-to-face, teleconferencing, and web-based), and phone consultations				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				

1. Provide a series of webinars for training KSDE staff members and intermediary agencies' staff members to better inform the districts and schools of successful strategies designed to work with parents of English language learner (ELL) students.	August 2009	Rosie García-Belina, MC3 Migrant & ELL TA Coordinator Gary Manford, MC3 KS TA Liaison Jacob Tsotigh, MC3 KS TA Coordinator Melanie Manares, KSDE Title III Education Program Consultant Judi Miller, KSDE Title Programs and Services Assistant Director	National Implementation Research Network (NIRN) Charles Rankin, Midwest Equity Assistance Center Director Jane Groff, Kansas Parent Information Resources Center Director	N/A
Benchmark: Documentation of TA to include agendas, participant lists, and evaluations	September 2009			
2. Engage the National Implementation Research Network (NIRN) as KSDE integrates work with parents of ELL students to support the implementation of Kansas' Multi-Tier System of Supports (MTSS).	October 2009	Rosie García-Belina Gary Manford Jacob Tsotigh Melanie Manares Judi Miller	NIRN Charles Rankin Jane Groff	N/A
Benchmark: Documentation of TA including participant sign-in sheets, agendas, notebooks, and evaluations	May 2010			
Evaluation of Objective/Outcome				
Relevance: Data will be collected over time to determine if the knowledge, skills, and resources provided by MC3 addressed the specific needs of KSDE to build its capacity to assist districts and schools inform parents about services available to their children through NCLB.	Usefulness: Data will be collected over time to determine if the knowledge, skills, and resources provided by MC3 helped KSDE support districts and schools in the development of outreach strategies to parents.		Quality: Data will be collected over time to determine if the knowledge, skills, and resources provided by MC3 incorporated evidence-based outreach to parents.	
Capacity Building Goal 9: Increase KSDE's capacity to improve the quality of restructuring of schools under NCLB.				
Capacity Building Objective 1: Provide support to KSDE in reviewing the documentation containing the Restructuring Plan for local education agencies (LEAs).				
Based upon input from the MC3 Kansas SCC members (February 2009), this goal will be placed on monitoring status until such time as MC3 is notified by KSDE that it will be reinstated.				
Capacity Building Objective 2: Increase KSDE's knowledge of how the concept of Virtual Schools can impact student performance.				
Based upon input from the MC3 Kansas SCC members (February 2009), this goal will be placed on monitoring status until such time as MC3 is notified by KSDE that it will be reinstated.				