

**Mid-Continent Comprehensive Center (MC3) Work Plan
for Regional Initiatives
for Year 5 (July 1, 2009 thru September 30, 2010)**

Regional Priority: The Roles and Functions of the Mid-Continent Comprehensive Center (MC3) and its Relationships with State Education Agencies (SEAs)				
Current State Initiative(s): N/A	Gap Analysis/Need(s): <ul style="list-style-type: none"> • Personnel in the Arkansas (AR), Kansas (KS), Missouri (MO), and Oklahoma (OK) state education agencies (SEAs) need more in-depth information about the roles and functions of MC3. • If MC3 is to build the SEAs' capacities to support their districts and schools, <ul style="list-style-type: none"> ○ a collaborative relationship needs to be established and maintained between and among MC3 and the SEAs in AR, KS, MO, and OK; ○ structures and mechanisms are needed to support the collaboration; and ○ the technical assistance (TA) provided by MC3 needs to be tailored to address the states' capacity building priorities. 			
Capacity Building Goal 1: Establish a collaborative relationship with the Chief State School Officers (CSSOs) and their key staff members in the AR, KS, MO, and OK SEAs.				
As all original Capacity Building Objectives have been met, this Capacity Building Goal has been attained. However, due to the ongoing nature of this Goal, MC3 will continue to plan TA guided by the following Objectives to maintain and strengthen these collaborative relationships for long-term success in MC3's state and regional initiatives.				
Capacity Building Objective 1: Continue to increase the understanding of the CSSOs and their key staff members of MC3's role, functions, and relationship with the SEAs.				
TA Delivery Methods and Strategies: Print and electronic documents, web-based communication, teleconferencing, face-to-face orientation sessions				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				
1. Provide ongoing communication with the CSSOs through face-to-face meetings, teleconferences, email, and the MC3 community on MC3 initiatives.	July 2009 Ongoing	Belinda Biscoe, MC3 Director MC3 TA Liaisons	N/A	N/A
Benchmark: Summary of issues, questions, suggestions, and needs expressed by the CSSOs	Quarterly			
2. Convene the MC3 Advisory Board and MC3 staff to plan and update members on upcoming events.	July 2009 Ongoing	Belinda Biscoe MC3 Staff Members	N/A	N/A
Benchmark: Documentation including agendas, minutes, electronic and formal communication documents	August 2009 Ongoing			
3. Convene the MC3 Advisory Board to update members on MC3 and discuss progress on Year 5 State and Regional Work Plans.	May 2010	Belinda Biscoe	N/A	N/A
Benchmark: Documentation of the Advisory Board's comments and suggestions through agenda, minutes, electronic communication, formal communication, participant list, evaluation, and supporting documents	June 2010			
Evaluation of Objective/Outcome				

Relevance: To what extent did MC3 activities continue to address the specific questions, concerns, and issues of the CSSOs and key staff members at each SEA?	Usefulness: To what extent were MC3 activities helpful in maintaining and strengthening collaborative relationships with its CSSOs and SEA staff members and planning and implementing MC3 TA activities?	Quality: To what extent did MC3 activities present accurate information in a professional manner that made best use of the scarce time of CSSOs and SEA staff members?
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Capacity Building Objective 2: Maintain and strengthen collaborative relationships between MC3 and the CSSOs and key staff members at the AR, KS, MO, and OK SEAs.

TA Delivery Methods and Strategies: Teleconferencing, email, web-based communication, and face-to-face meetings

Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
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Year 5: July 1, 2009 – September 30, 2010

7. Update and revise each state's memorandum of understanding (MOU) based on input from each state's CSSO, State Coordinating Council (SCC) members, and MC3 staff members.	July 2009	Belinda Biscoe Donna Richardson, MC3 Associate Director Kerri Vanpool, MC3 Budget & Quality Assurance Coordinator	N/A	N/A
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Benchmark: MOUs approved, signed, and returned by AR Commissioner Ken James, KS Commissioner Alexa Posny, MO Interim Commissioner Bert Schulte, and OK State Superintendent Sandy Garrett

8. Maintain and strengthen relationships between MC3 and SEA leadership and update the MC3 SCC membership rosters and SEA employees with their current positions and contact information in MC3's records, as necessary.	July 2009 Ongoing	MC3 TA Liaisons	N/A	N/A
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Benchmark: Current list of SCC and SEA staff members with current positions and contact information reported correctly in MC3 records

Evaluation of Objective/Outcome

Relevance: To what extent do the MOUs and MC3 SCCs continue to foster collaborative relationships between MC3 and its SEAs ensuring tailored TA to meet specific SEA-identified needs?	Usefulness: To what extent are the MOUs and MC3 SCCs helpful in clarifying the roles and responsibilities of MC3 and the SEAs as well as their relationships?	Quality: To what extent do the MOUs and MC3 SCCs ensure the continuous communication, coordination, cooperation, and collaboration between MC3 and the CSSOs and key staff members in AR, KS, MO and OK SEAs?
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Capacity Building Objective 3: Maintain and strengthen ongoing communication, coordination, cooperation, and collaboration between and among MC3 and the SEAs through electronic dissemination methods.

TA Delivery Methods and Strategies: Web-based portal to multi-purpose documents, work groups, and communication

Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
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Year 5: July 1 2009 – September 30, 2010

1. Maintain the functional design and appearance of the MC3 website.	July 2009 Ongoing	Kyle Lankford, MC3 Communications Coordinator	Art Gross and Tammy Keefer, Northrop Grumman	N/A
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Benchmark: Website updates made public	July 2009 Ongoing			
2. Support promotional activities that increase awareness of the MC3 website among the staff members of its SEA clientele. Such activities may include creating informational materials, conducting virtual tours promoting specific content, and disseminating periodic news about website content.	July 2009 Ongoing	Kyle Lankford	Art Gross and Tammy Keefer	N/A
Benchmark: An increase in registered website members and visitor hits with SEA affiliations at year-end for Year 5 over Year 4	July 2009 Ongoing			
3. Support the development and continuing production of an MC3 electronic communications piece.	July 2009 Ongoing	Kyle Lankford	Art Gross and Tammy Keefer	N/A
Benchmark: Production of initial electronic communications piece and continued production based on its dissemination schedule	July 2009 Ongoing			
4. Continue to add items and content to the MC3 website such as <i>KnowledgeBases</i> , articles, links, and other information, resources, and tools.	July 2009 Ongoing	Kyle Lankford	Art Gross and Tammy Keefer	N/A
Benchmark: Enhancements to the MC3 website made public	July 2009 Ongoing			
5. Provide technology support for regional or state level Communities of Practice (CoPs) supported by MC3.	July 2009 Ongoing	Designated MC3 TA Coordinators or Liaisons	Art Gross and Tammy Keefer	N/A
Benchmark: Documentation of participation in related CoP activities and use of designated CoP discussion fora	July 2009 Ongoing			
6. Update the <i>MC3 School Improvement KnowledgeBase</i> to include current research-based practices and toolkits for the region's SEAs.	July 2009 - October 2009	Patricia Fleming, MC3 MO TA Coordinator Janie Russell, MC3 AR TA Liaison Kyle Lankford Kerri Vanpool	Art Gross and Tammy Keefer	N/A
Benchmark: Updated <i>MC3 School Improvement KnowledgeBase</i> launched at the MC3 website	October 2009			
7. Continue development of the <i>MC3 Curriculum Mapping KnowledgeBase</i> in conjunction with the Oklahoma State Department of Education.	July 2009 October 2009	Sarah Hall, MC3 OK TA Coordinator Courtney Lockridge, MC3 OK TA Liaison Kyle Lankford Kerri Vanpool	Art Gross and Tammy Keefer	N/A
Benchmark: <i>MC3 Curriculum Mapping KnowledgeBase</i> launched at the MC3 website	October 2009			

8. Continue development of the <i>MC3 Adolescent Literacy KnowledgeBase</i> in conjunction with the AR, KS, MO, and OK SEAs.	July 2009 – December 2009	Lucy Trautman, MC3 NCLB TA Coordinator Kyle Lankford Kerri Vanpool	Art Gross and Tammy Keefer	N/A
Benchmark: <i>MC3 Adolescent Literacy KnowledgeBase</i> launched at the MC3 website	December 2009			
Evaluation of Objective/Outcome				
Relevance: To what extent does MC3's electronic communication provide information and resources tailored to the specific needs of each SEA and the region?	Usefulness: To what extent is MC3's electronic communication <ul style="list-style-type: none"> easy for users to access, navigate, and locate what is needed; and helpful in providing a forum for exchange of ideas? 	Quality: To what extent does MC3's electronic communication <ul style="list-style-type: none"> provide timely, accurate, research-based information; and meet the technical and aesthetic standards for high quality web design? 		
Capacity Building Objective 4: Develop and revise a TA Work Plan for each state tailored to address the states' capacity building priorities and designed to serve as roadmap for the MC3's work activities.				
TA Delivery Methods and Strategies: Face-to-face meetings, teleconferencing, and video-conferencing				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				
1. Convene each MC3 SCC to review progress on TA included in State Work Plans for Year 5.	February and March 2010	MC3 TA Coordinators and Liaisons SCC Membership	N/A	N/A
Benchmark: Documentation and TA feedback from MC3 SCC meetings held for each state in Year 5, including agendas, meeting notes, participants lists, or evaluations	March and April 2010			
Evaluation of Objective/Outcome				
Relevance: To what extent do the State Work Plans: <ul style="list-style-type: none"> build upon, honor, and coordinate with existing efforts and circumstances within the SEAs; and address the gaps between the desired capacity and the current capacity of the SEAs? 	Usefulness: To what extent are the State Work Plans useful in building the states' capacity to support districts and schools by providing SEA personnel with additional information, tools, and resources that apply to current and future situations?	Quality: To what extent are the State Work Plans grounded in the best available evidence, research, and practice to build their capacity to implement NCLB?		
Capacity Building Objective 5: Build and strengthen collaborative relationships between and among MC3 and key reading SEA staff members in the region.				
TA Delivery Methods and Strategies: Teleconferencing, video-conferencing, email, web-based communication, face-to-face meetings				
Technical Assistance Activities/Tasks	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				

7. Continue quarterly WebEx and teleconferences with key AR, KS, MO, and OK SEA reading staff members to support their needs through the MC3 Regional Reading Community of Practice (CoP) to enable communication with participants of similar interests or challenges in sharing experiences and identifying solutions to specific problems, answering questions, and resolving issues.	July 2009 Ongoing	Lucy Trautman, MC3 NCLB TA Coordinator	Helen Duffy, National High School Center Priscilla Griffith, University of Oklahoma Lila Rissman, Center on Instruction (COI) - K-12 Reading Strand	N/A
Benchmark: Documentation of participant interests, challenges, and sharing of experiences and solutions through agendas, minutes, and participant lists provided in the MC3 Event Database	July 2009 Ongoing			
8. Continue to facilitate the MC3 Regional Reading CoP listserv, online MC3 Regional Reading CoP discussion forums and virtual resource tools at the MC3 website.	July 2009 Ongoing	Lucy Trautman	Art Gross and Tammy Keefer, Northrop Grumman	N/A
Benchmark: Documentation of quantity and frequency of website use	July 2009 Ongoing			
9. Continue MC3 Regional Reading CoP study group teleconferences to provide quality time for participants to engage in in-depth discussion of recent research in adolescent literacy through shared inquiry, clarification of ideas, rigorous dialogue, and mutual problem solving.	July 2009 Ongoing	Lucy Trautman	Art Gross and Tammy Keefer	N/A
Benchmark: Documentation of research topics, study group agendas, minutes, and participant lists provided in the MC3 Event Database	July 2009 Ongoing			
Evaluation of Objective/Outcome				
Relevance: To what extent does the MC3 Regional Reading CoP provide information and resources tailored to the specific needs of key SEA reading staff in the region?	Usefulness: To what extent do the MC3 Regional Reading CoP activities and resources help to foster collaborative relationships and the exchange of ideas, challenges and solutions among key SEA reading staff to build their capacity to implement NCLB?	Quality: To what extent are the MC3 Regional Reading CoP activities and resources grounded in the best available evidence, research, and practice on issues relevant to reading?		
Capacity Building Objective 6: Establish the foundation, structure and mechanism for a collaborative relationship among MC3 and key math SEA staff members in the region.				
TA Delivery Methods and Strategies: Teleconferencing, email, web-based working groups, print and web-based documents, face-to-face group meetings, regional summits, regional fora, regional symposia, and national events				
Technical Assistance Activities	Timeline	Lead Person(s) Responsible	Content Center(s) Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 5: July 1, 2009 – September 30, 2010				
1. Convene regular teleconferences with members of the MC3 Math Community of Practice (CoP) for AR, KS, MO, and OK SEA staff members to provide opportunities for participants to join others with	July 2009 Quarterly	Belinda Biscoe, MC3 Director Courtney Lockridge, MC3 OK TA Liaison Donna Richardson, MC3	Russell Gersten, Center on Instruction (COI) - Math Strand	N/A

similar interests or challenges to share experiences, resolve issues, and acquire information from math experts.		Associate Director MC3 TA Coordinators and Liaisons		
Benchmark: Documentation of agendas, participants, and TA recommendations determined from input of SEA staff members and MC3 partners	July 2009 Ongoing			
2. Provide ongoing support to SEAs through use of the MC3 website in facilitating the MC3 Regional Math CoP.	July 2009 Ongoing	Courtney Lockridge	Art Gross and Tammy Keefer, Northrop Grumman	N/A
Benchmark: Documentation of quantity and frequency of website use and collection of participant lists	Quarterly			
3. Provide ongoing support to MC3 Regional Math CoP members in collaborating with national experts, participating in key math events, and examining math practices related to Response to Intervention (RtI)	July 2009 Ongoing	Courtney Lockridge	COI National RtI Center National Content Center for Teacher Quality (TQ Center) National Council of Teachers of Mathematics (NCTM) American Diploma Project (ADP)	N/A
Benchmark: Documentation of participants and frequency of participation in national math events	July 2009 Ongoing			
Evaluation of Objective/Outcome				
Relevance: To what extent does the MC3 Regional Math CoP provide information and resources tailored to the specific needs of key SEA math staff members in the region?	Usefulness: To what extent do the MC3 Regional Math CoP activities and resources help foster collaborative relationships and the exchange of ideas, challenges, and solutions among key SEA math staff members to build their capacity to implement NCLB?		Quality: To what extent are the MC3 Regional Math CoP activities and resources grounded in the best available evidence, research, and practice related to math?	
Capacity Building Goal 5: Increase the SEAs' capacity to support districts and schools as they implement the Response to Intervention (RtI) model.				
Capacity Building Objective 1: Provide professional development to AR, MO, KS and OK SEAs to assist in the development of a state plan that fosters collaboration between general education and special education in the implementation of RtI.				
TA Delivery Methods and Strategies: Teleconferencing, email, web-based working groups, print and web-based documents, and a two-day regional summit				
Technical Assistance Activities	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 4: July 1, 2009– September 30, 2010				
1. Continue teleconferences with representatives from Regional Resource Centers, the National RtI Center, COI – Special Education Strand, Regional Equity Centers, University of Oklahoma, and MC3 to begin collaborating on how best to meet the needs of the SEAs as they implement the RtI model in their states. <ul style="list-style-type: none"> Review the <i>Summary of RtI Activities and Implementation in the Mid-Continent</i> 	July 2009 Ongoing	Belinda Biscoe, MC3 Director Sharon Brooks, MC3 AR TA Coordinator Rosie Garcia-Belina, MC3 Migrant and English Language Learner (ELL) TA Coordinator Sarah Hall, MC3 OK TA Coordinator	Eric Dickson, Southeast Regional Resource Center (SERRC) Darla Griffin, SERRC Wayne Ball, Mountain Plains Regional Resource Center (MPRRC) Carol Masanari, MPRRC Norena Hale, North Central	N/A

<p><i>Comprehensive Center (MC3) Region</i> to determine the specific support needed for SEAs in the region.</p> <ul style="list-style-type: none"> • Catalog the types of support and resources available from partners and/or consultants • Identify participants to be invited to join the MC3 Regional RtI Community of Practice (CoP). • Establish dates for the quarterly WebEx meetings (i.e., the second Tuesday of each month). 		Donna Richardson, MC3 Associate Director	Regional Resource Center (NCRRC) Jen Huisken, NCRRC Amy Klekotka, National RtI Center Melinda McKnight, National RtI Center Tessie Rose, National RtI Center Greg Roberts, COI - Special Education Strand Bradley Scott, Region VI Equity Center Charles Rankin, Region VII Equity Center James Gardner, University of Oklahoma Priscilla Griffith, University of Oklahoma	
Benchmark: Resources/support, participants list, potential dates, and compiled comments and suggestions from teleconference participants	July 2009 Ongoing			
2. Establish and facilitate the MC3 Regional RtI CoP using tools on the MC3 website including a listserv, interactive discussion forum, and virtual resource tools.	July 2009	Sharon Brooks Sarah Hall	Art Gross and Tammy Keefer, Northrop Grumman	N/A
Benchmark: MC3 Regional RtI CoP established and maintained on the MC3 website	July 2009			
3. Continue to conduct WebEx meetings to provide current information from experts in the field of RtI and enable participants to join others with similar interests or challenges to share experiences, identify solutions to specific problems, answer questions, and resolve issues.	July 2009 Ongoing	Sharon Brooks Rosie Garcia-Belina Sarah Hall	Eric Dickson Darla Griffin Wayne Ball Carol Masanari Norena Hale Jen Huisken Amy Klekotka Melinda McKnight Monya Ruffin Greg Roberts Bradley Scott Charles Rankin James Gardner Priscilla Griffith	N/A
Benchmark: Documentation of agendas, participants, minutes, and next steps provided in the MC3 Event Database	July 2008 Ongoing			
4. Continue to provide specific TA and virtual resource tools on the MC3 website to SEAs to increase their	July 2008 Ongoing	Sharon Brooks Sarah Hall	Art Gross and Tammy Keefer	N/A

knowledge of multi-tiered models as they implement their state RtI models.				
Benchmark: Documentation of delivery of TA and materials added to the MC3 website	Ongoing			
Evaluation of Objective/Outcome				
Relevance: To what extent did the MC3 Regional RtI Summit address the capacity building needs across the region as well as the unique issues of each state?	Usefulness: To what extent were the SEA teams able to apply the knowledge and skills they acquired at the MC3 Regional RtI Summit to develop and implement the RtI model in their states?	Quality: To what extent was the content presented at the MC3 Regional RtI Summit congruent with research and evidence-based best practices in RtI as well as compliant with the federal regulations for NCLB?		
Regional Priority: Highly Qualified Teachers and Leadership				
Current State Initiative(s): All MC3 states developed and submitted Highly Qualified Teacher (HQT) plans.	Gap Analysis/Need(s): <ul style="list-style-type: none"> • Some core subjects are not currently being taught by HQTs. • States need support in collecting data on the status of HQTs. • States need to design technical assistance to support schools in completing their HQT plans. • States need a plan in place to support schools in meeting the goals for HQTs. • States should target low performing schools to identify recruitment strategies for HQTs. 			
Capacity Building Goal 7: Build the SEAs' capacity to increase the percentage of highly qualified teachers and develop quality leadership within the state.				
Capacity Building Objective 1: Provide the MC3 SEAs with research based practices to manage and implement HQT plans that meet the federal guidelines.				
TA Delivery Methods and Strategies: Teleconferencing, email, web-based working groups, print and web-based documents, and regional summits				
Technical Assistance Activities	Timeline	Lead Person(s) Responsible	Content Center(s)/ Partner(s)/Consultant(s)	Evidence/Research Based Product(s)/Services
Year 4: July 1, 2009 – September 30, 2010				
7. Provide professional development through the national TA network to SEA staff members as needed in the implementation and management of HQT plans.	July 2009	Patricia Fleming, MC3 MO TA Coordinator Donna Richardson, MC3 Associate Director MC3 TA Liaisons and Coordinators	National Comprehensive Center for Teacher Quality (TQ Center)	N/A
Benchmark: Documentation of professional development (agendas, participant list, materials, and evaluation)	August 2009			
8. Continue TA support to SEAs as they implement and manage their HQT plans.	Ongoing	Patricia Fleming Donna Richardson MC3 TA Liaisons and Coordinators	TQ Center	N/A
Benchmark: Documentation of TA in the MC3 database log of services	Ongoing			
9. Co-host regional webinars with the TQ Center focused on identified issues related to ED Title II	July 2009	Patricia Fleming Donna Richardson	TQ Center	N/A

monitoring and HQT plan implementation.				
Benchmark: Documentation of services (agendas, participant list, and materials)	Ongoing			
10. Partner with the TQ Center to support regional and national events to address specific state needs that include Title II monitoring, equitable distribution, leadership, recruitment and retention, and measuring teacher effectiveness.	July 2009	Patricia Fleming Donna Richardson	TQ Center	N/A
Benchmark: Documentation of professional development (agendas, participant list, materials, and evaluation)	July 2009			
Evaluation of Objective/Outcome				
Relevance: To what extent did the state, regional, and national events on HQT support and provide TA across the region, as well as the unique issues of each state?	Usefulness: To what extent were the state, regional, and national events on HQT used by the states?		Quality: To what extent was the content presented at the state, regional, and national events congruent with research and evidence-based best practices on HQTs, as well as compliant with the federal regulations under NCLB?	
Capacity Building Objective 2: Establish the foundation, structure, and mechanism for a collaborative relationship between MC3 and key leadership development staff at the AR, KS, MO, and OK SEAs.				
TA Delivery Methods and Strategies: Teleconferencing, video-conferencing, email, web-based communication, and face-to-face meetings				
This initiative is now integrated into individual state projects.				

Regional Priority: Closing the Achievement Gap

Current State Initiative(s):

All MC3 states have districts and schools identified in school improvement.

Gap Analysis/Need(s):

Data analyses across states indicate that gaps in achievement exist between and among most special populations and whites.

Arkansas:

- Collaboration across the Arkansas Department of Education (ADE)
- Rural and urban needs
- Quality Instruction
- Professional Development

Kansas:

- Quality Instruction
- High School Reform

Missouri:

- Secondary School Reform (Middle and High Schools)
- Quality Instruction
- Collaboration needed across the Department of Elementary and Secondary Education (DESE) and its intermediary regional professional development centers (RPDCs) and other TA providers

Oklahoma:

- Quality Instruction
- Alternate Assessment
- Policy and procedures to ensure Implementation of NCLB
- Parent Involvement

Capacity Building Goal 8: Build the SEAs' capacities to support districts and schools most in need of improvement and close the achievement gaps among diverse student populations.

Capacity Building Objective 1: Provide the SEAs with the knowledge, resources, and tools for closing the achievement gap.

TA Delivery Methods and Strategies: Teleconferencing, email, web-based working groups, print and web-based documents, face-to-face group meetings, regional summits, and national fora

This initiative is integrated into individual state projects.

Capacity Building Objective 2: Build a seamless, integrated, state-wide system of support at the AR, KS, MO and OK SEAs to assist districts and schools in need of improvement

TA Delivery Methods and Strategies: Teleconferencing, email, web-based working groups, print and web-based documents, face-to-face group meetings, regional summits, regional symposiums, and national fora

This initiative is integrated into individual state projects.